

# Office of the Registrar Minor Declaration Form

A formal minor consists of 15-18 semester hours of academic study. At least 9 hours must be at the upper division level. A grade of "C" must be earned in all coursework applicable to a formal minor.

- At least six semester hours in the minor must be earned in residence at Kennesaw State University.
- If you later change your MAJOR or formal MINOR, you will need to file a new formal minor form.
- Returning to college after you have earned the baccalaureate degree to add a minor is not permitted.
- If you change the courses that make up your minor, you must complete a new Declaration of Formal Minor form.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

KSU ID: \_\_\_\_\_ Major: \_\_\_\_\_

Net ID: \_\_\_\_\_@students.kennesaw.edu

First Minor you wish to declare: \_\_\_\_\_

Second Minor you wish to declare: \_\_\_\_\_

Course Subject/Number (ex: PSYC 3205)	Course Title (ex: Psychology Child Development)	Credit Hours (ex: 3)	Share with Major
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dept Chair of First Minor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dept Chair of Second Minor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return this form to the Office of the Registrar, email [registrar@kennesaw.edu](mailto:registrar@kennesaw.edu), Marietta, building B or Kennesaw Hall, Rotunda. Student will be notified via their KSU student email account once a decision has been made on the overload request.

**Office of the Registrar Use Only**

Approved     Denied    Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_